

Accounts Receivable Collections Tracker

Contents

- 1.1 Assumptions Goto A10
- 2.1 Collections Data Goto A21
- 3.1 Instructions Goto A71

Sales Data

Sheet 1.1

Report For Month Of: August 2003

	Total Sales	Returns	Cash Sales	Net Credit Sales
Last Month	\$100,000	\$1,000	\$5,000	\$94,000
Month Before Last	96,000	4,000	4,000	88,000

Collections Data (Continues to Row 66)

Sheet 2.1

Amount Collected

Total Collections

	Last Month	Month Before Last	All Previous Months	Amount	Percent	Cumulative Percent
9-1	1,000	250	0	1,250	2%	2%
-2	2,000	400	0	2,400	3%	5%
-3	0	350	0	350	0%	5%
-4	1,675	350	0	2,025	3%	8%
-5	2,608	200	0	2,808	4%	12%
-6	1,665	0	255	1,920	3%	14%
-7	966	180	378	1,524	2%	16%
-8	1,788	430	118	2,336	3%	19%
-9	1,009	505	1,000	2,514	3%	22%
-10	0	0	0	0	0%	22%
-11	2,445	550	0	2,995	4%	26%
-12	768	348	244	1,360	2%	28%
-13	2,278	0	477	2,755	4%	32%
-14	120	543	0	663	1%	33%
-15	2,455	612	0	3,067	4%	37%
-16	4,167	213	244	4,624	6%	43%
-17	0	355	0	355	0%	43%
-18	5,346	288	0	5,634	7%	50%
-19	4,678	666	117	5,461	7%	58%
-20	4,212	0	0	4,212	6%	63%
-21	4,867	476	0	5,343	7%	70%
-22	2,213	356	0	2,569	3%	73%
-23	2,440	305	0	2,745	4%	77%
-24	0	678	0	678	1%	78%
-25	795	380	0	1,175	2%	79%
-26	3,356	587	0	3,943	5%	85%
-27	2,667	0	0	2,667	3%	88%
-28	378	950	0	1,328	2%	90%
-29	1,478	704	400	2,582	3%	93%
-30	4,590	345	0	4,935	6%	100%
-31	0	307	0	307	0%	100%

Total Collections	61,964	11,328	3,233	76,525	100%
Percent of Sales:	65.9%	12.9%			
Instructions:					Sheet 3.1
<hr/>					
1) Enter Assumptions Goto A10					
2) Daily, Enter Collections Data Goto A21					
3) Recalculate Automatically					

